



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION
March 21, 2017

ARLOC (Annapolis Road)

10:15 a.m.

Minutes

Attendees:

Sharan Marshall SLRC Commission Chair; Jay Bansbach, Debby Bennett, Mary Hastler, Elizabeth Hulett, Irene Padilla; Gordon Krabbe, Wendy Allen, Wesley Wilson, Ryan O'Grady, Michael Walsh

Call to Order:

The meeting was called to order at 10:14 a.m.

Welcome and Introductions:

Sharan Marshall, SLRC Commission Chair and Director of Southern Maryland Regional Library called the meeting to order, and welcomed Elizabeth Hulett over Google Hangouts.

Approval of Minutes:

The Minutes of the January meeting were approved.

Financial Report:

Gordon gave the financial report and remarked that the current budget spent is at 52% overall as of 2/28/17. The reason for 31% spent on SAILOR databases is that those invoices come in over the next few months. Another timing note is that much of the SAILOR and Systems maintenance and equipment purchases occur in the fourth quarter which explains the percentage of budget expended. There are anticipated savings in Executive Direction and the Regional Information Center due to vacancies in those areas. At the end of the quarter, SLRC will contact DLDS to seek a reallocation of surplus funds beyond the 10% variance permitted by the MOU. Regarding the executive direction, a question was asked about the search for the CEO, Gordon reported that the firm Bradbury Miller Associates is on schedule to complete that process the week of 3/23 and that an expected start date is no later than July 2017.

SAC Report:

Wendy Allen in place of Daria Parry gave the SAC Report noting that the group met on 2/16. Wendy spoke about the 2nd Quarter Report—stats are down across categories. Wendy stated that since there are all new interfaces, they're trying to dig in to them to see why the stats are down—waiting to see what happens in the 3rd quarter.

Wendy reported that Mike spoke about Washington County Public Schools requesting a return to SAILOR. WCPS required 150 mbps which is 50% of the current bandwidth to the county; and thus WCPS is currently limited to 50 mbps. Mike is in contact with Mary Baykan, has ordered an upgraded circuit, and is looking into additional long-term solutions.

Wendy reported that Relais has been purchased by OCLC and that she will discuss additional details in the Annual Plan update.

Wendy reported that the FY16 SAILOR database cost analysis is complete and handed out copies of the report and research behind it. She reported that the \$8.76 figure used for retail cost per download has been updated to \$22.00 after research looking at the top 34 journals that account for over half of usage as well as average MILO cost of \$15-30 per request indicated that \$22.00 was a more realistic figure—totaling over \$77M retail value of downloads. Irene requested that this be shared with MAPLA.

FY2018 Budget Preview:

Gordon spoke about the comparison of the FY17 and FY18 Budget and anticipation of a \$0.04 increase per Maryland resident, which results in approximately \$293,000 more or a 2.77% increase. Gordon then discussed that the budget does not reflect a potential for increasing library hours as the mandate has been taken out of the BRFA and matching city funds would be expected as well. Regardless, a plan for expanded hours across the library system and at Central continues to be worked on. The budget also anticipates the transfer of an additional person to the African American Department.

FY2017 Annual Plan Update:

Wendy Allen and Wesley Wilson reviewed progress with the FY2017 Annual Plan. This included:

- On demand tour script for Central Library is complete and will be recorded
- Special Collections: Exhibits and Gutman Collection
- Progress update on slrc.info changes—LATI and presentations catalog
- AskUsNow! web page redesign launch on March 17, 2017
- New AskUsnow! Dashboard distributed: survey outcomes, service measures
- Spring SLRC Conference now on April 26, 2017 due to inclement weather
- Digital Maryland Newspaper Conference on June 14 at Goucher College
- Digital Newspaper site will be discussed at the conference
- Electronic Repository—have been adding missing issues from:

- Maryland Registry
- Maryland Environment
- Maryland Legislative Wrap-Up
- Renovation Update: plywood painted white, color panels, dance floor photo
- Added three digital collections—Star Spangled Banner, Gilman, Chicory
- Fake News training and outreach; new web guide; several counties
- National History Day Research assistance and outreach to schools continues
- “Pop Show” 16mm film print borrowed by Tate Modern in London, Ireland
- Relais and OCLC—group wrote a positive letter to OCLC citing relationship
- Rosetta Stone statistics: 99,848 total activities, all 30 languages being used

SLRC Strategic Planning:

Progress regarding the new SLRC Strategic Planning process was discussed. The in person SLRC Strategic Planning was held on Monday, March 13, in Annapolis and was well attended by close to thirty stakeholders from across the State of Maryland. The two day session was truncated into one longer day due to inclement weather. New plan was discussed as being focused with three goal areas, as well as broad and agile.

Meeting Dates:

A confirmation of 10:15 a.m. for future meeting dates was decided. Future dates:

- May 16, 2017, 10:15 a.m. (Orleans Street Branch)

Orleans Street Branch
1303 Orleans Street
Baltimore, MD 21231
410-396-0970

Other:

The next step in the SLRC Strategic Planning process is a draft plan from Paul Meyer of Tecker International Consulting.

Meeting Adjournment:

The meeting was adjourned at 11:27 a.m.